



Pentrepoeth Primary School

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Headteacher: Dean Taylor B.A.(Hons), P.G.C.E., L.P.S.H.

Deputy Headteacher: Mrs Tina Jenkins B.Ed (Hons)

Thursday 3rd September 2020

Dear Parent and Carer,
Annwyl Rhieni,

Drop off this morning...

I cannot tell you how lovely it is to see all of your children back in class, dressed smartly and excited for their learning.

This morning was obviously the first time that we tested the drop off procedures with increased numbers.

A number of points that I would ask for your cooperation and help with and also a few things to reassure you.

- 1. There were many children who arrived at school far too early. Please arrive at the staggered times allocated.** Staff are on duty from 8.25am. No children or parents should be on site before this time. Children are not supervised until 8.25am. Children remain the responsibility of parents until this time.
- 2. As stated in the Parent information I have previously sent children in years 2 to 6 can be dropped off and can walk to their classrooms on their own.** There are plenty of staff on duty outside all classroom doors. I understand that parents may be concerned, particularly if you have children in years 2 and 3 but please be assured they are not left to wander unsupervised. If you remain concerned **please park off site and walk your children to the class door, following the one- way system out of school.**
- 3. Children must be dropped off in the drop off bays marked either side of the turning circle.** Please **do not drop off directly in front of the gate at the top.** This is to keep the traffic moving, stop congestion and to ensure safety. Also, please drop off safely and do not wait in the drop off bays after you have dropped off.
- 4. Please walk your children to school whenever possible to ease congestion.** Traffic outside of the school gates on public roads is beyond my control and I am aware of congestion on Bryn Hedydd –only drive and use the drop off facility if you have to. Please walk where at all possible, even when it is raining.



5. It is vitally important that parents adhere to social distancing. Please stay 2 metres apart whilst on school site. Please be patient if there are slight queues or delays. Please do not congregate in groups on the school site or outside of the school gate and keep moving along the one way system.
6. Please drive very slowly if you do drop off. The safety of our children is all our responsibility.

Thank you for all of your kind welcome back messages. I will continually evaluate drop off procedures and if I need to make any changes to any of the above in light of this evaluation I will be in touch.

By working together we can ensure the safety of all.

We will also be monitoring and **evaluating pick up** arrangements today. Again, if we need to make any changes I will be in touch. Please work with us by ensuring you know the collection point for your child and that you adhere to social distancing whilst picking them up.

As stated in the previous text if children in years 4,5 and 6 are allowed to walk home on their own please e mail the school if we do not already have that permission.

It will take us a few days to get in to a new routine. I have tried to plan things to reduce footfall, ensure social distancing and that children receive their full teaching time.

Please walk children to school where at all possible.

Please be assured that safety is at the fore of all decisions we have made, alongside ensuring children are back in school with full teaching time.

I will be in touch again after we have tested procedures for the end of the day. If you want to speak with me about any of these points please be in touch.

Kind regards,

Dean Taylor
Headteacher

